

**Property Committee Minutes**  
Monday, February 15, 2010 9:00 A.M.  
RCH Room, H&HS Building  
Friendship, WI

The meeting was called to order at 9:00 a.m. by Chairman Dehmlow.

Was the meeting properly announced? Yes

Members present: Supervisor Dehmlow, Supervisor Hartley, Supervisor Kirslenlohr, Supervisor Babcock and Supervisor Kotlowski.

Others present: Tracy Hamman, Barbara Petkovsek, David Guerin, Chuck Price, Phil Robinson

Motion by Babcock seconded by Kotlowski to approve the agenda. Voice vote. Motion carried.

Motion by Hartley seconded by Kirslenlohr to approve the January 15, 2010 minutes as printed and read by Petkovsek. Voice vote. Motion carried.

Public Participation on Agenda Items – None

**Open bids on tax deeded property – accept and/or reject any/or all bids**

No bids to be opened

**Discuss/act on county owned property for sale**

County Treasurer will report at a future meeting

**Discuss and/or act on proposal for work on County property in the Town of Rome as part of a hazard mitigation grant**

David Trudeau, Conservation Committee Chairperson for the Lake Sherwood Property Owners Association appeared before the committee to request permission to clear dead trees on Sherwood Forest Parcel (30-769) which is owned by the county. A Hazard Mitigation grant has been acquired to clear some of the dead trees prior to “oak wilt season”. Motion by Babcock seconded by Kirslenlohr to allow cleanup of dead trees on county land Sherwood Forest Parcel (30-769) as part of the Lake Sherwood Hazard Mitigation grant. Voice vote. Motion carried.

**Update on long range planning**

Update to be given at a future meeting

**Discuss/act on appliances in individual offices**

Discussion held regarding appliances in individual offices. Motion by Babcock seconded by Hartley to postpone to the March meeting. Voice Vote. Motion carried.

**Discuss and/or act handicapped accessibility/confidentiality for Veterans Service Office**

David Guerin, Veterans Service Officer, presented concerns to the committee regarding handicapped accessibility and confidentiality for clients at the veteran service offices. Lengthy discussion held regarding concerns.

**Discuss and/or act on sign for Community Center**

Discussion held on sign options for the Community Center and the need to contact the City of Adams to see what permits and requirements may need to be met before moving forward with a sign. Motion by Kotlowski seconded by Kirslenlohr to postpone action on the sign until the March meeting. Voice vote. Motion carried.

**Discuss and/or act on possible purchase of parking lot space at Practical Cents**

Chuck Price reported that the County currently rents the parking lot on the north side of Practical Cents and it would be available for the county to purchase. Committee requested Price to work on negotiations for the property. Motion by Kotlowski seconded by Hartley to postpone any action until additional information is available. Voice vote. Motion carried.

**Tour H&HS building – discuss and/or act on concerns/recommendations for confidentiality**

Committee toured the H&HS building with discussions on need for more confidentiality for the reception area for Human Services, water leakage issues with the roof and impact to rest of building and possible available spaces that may work for the veterans services office to meet their needs. Motion by Hartley seconded by Kotlowski to continue to investigate handicap/confidentiality issues for H&HS and Veterans Services. Voice vote. Motion carried.

**Update on maintenance items – Tracy Hamman**

Hamman reported that he has researched the concerns with the weight of the fire doors and ADA standards and that fire codes supersede ADA standards. The automatic door openers would be \$3000 - \$5000 a piece plus installation and electrical. He estimated that to put the automatic door openers in the courthouse would be \$25,000 on the low end. He also reported that he would be meeting with the Fire Dept. on the 18<sup>th</sup> for a walkthrough of the jail/sheriff dept.

Hamman reported that the RIDC director has moved and the office prepared for the new Personnel Director. There has also been some minor painting in the Corp Counsel area. The Sheriff's Dept is doing some painting, carpet replacement, electrical work and redesign of the counter area in the administrative office as budgeted for 2010.

Hamman reported that the roof at the Community Center has been leaking again this winter. The insulation that was done in 2009 has not eliminated the problem.

Next meeting set for March 15, 2010 at 9:00 a.m. (Note – meeting changed to 17<sup>th</sup>)

Agenda items – Open any tax deed property bids, report on appliances in departments

Motion by Hartley seconded by Kotlowski to adjourn at 12:45 p.m. Voice Vote. Motion carried.

Respectfully Submitted,

Barbara A. Petkovsek, Administrative Coordinator/Director of Finance

**Minutes unofficial until approved by committee.**



